

## **Compass Psychological Evaluation**

### **Practice Policies and Patient Information Statement**

#### **1. Privacy Policy**

At our practice, protecting your personal information is a priority. This Privacy Policy explains how information collected through our website, intake forms, and communication platforms is used and safeguarded.

#### **Information We Collect**

We may collect personal information including your name, contact information, demographic details, and any information voluntarily submitted through scheduling forms, inquiries, or clinical documentation portals.

#### **Use of Information**

Collected information is used to:

- Respond to inquiries and scheduling requests
- Coordinate clinical services
- Maintain patient records
- Process payments
- Improve website functionality and user experience

#### **Data Security**

Reasonable administrative, technical, and physical safeguards are implemented to protect personal information from unauthorized access, disclosure, or misuse.

#### **Third-Party Services**

Our practice may utilize secure third-party systems for scheduling, payment processing, telehealth, or electronic records. These platforms maintain their own privacy standards and compliance requirements.

#### **Website Usage**

Website analytics and cookies may be used to improve functionality and monitor engagement. No clinical relationship is established through website browsing alone.

## **2. Confidentiality / HIPAA Statement**

Confidentiality is a cornerstone of professional mental health practice. Information disclosed during the assessment process is protected in accordance with applicable privacy laws and ethical standards.

### **Confidentiality Protections**

Clinical records, assessment findings, and personal disclosures are maintained in secure systems and are only released with proper authorization, except as required by law.

### **Limits of Confidentiality**

Confidentiality may be broken under circumstances including:

- Risk of harm to self or others
- Suspected abuse or neglect of a child, elder, or vulnerable adult
- Court order or legal mandate
- Medical emergencies requiring disclosure

### **Electronic Communication**

While reasonable efforts are made to secure electronic communication, email and online messaging may carry inherent risks. Sensitive or urgent matters should not be communicated through unsecured channels.

### **HIPAA Compliance**

Protected Health Information is handled in accordance with federal privacy standards, including the Health Insurance Portability and Accountability Act (HIPAA), where applicable.

## **3. Assessment Disclaimer**

Assessment services are conducted as objective, evidence-based evaluations designed to answer specific referral questions. Findings are based on available information, clinical interviews, behavioral observations, collateral data, and standardized measures when indicated.

### **Scope of Evaluation**

An assessment is not a guarantee of a diagnosis, accommodation, clearance, approval, or legal determination. Outcomes are based solely on clinical findings and professional judgment.

### **Independent Judgment**

Recommendations and conclusions are rendered independently and may not align with expectations of the patient, referral source, employer, school, physician, or legal entity.

### **Third-Party Use**

External organizations may interpret reports according to their own policies and criteria. Our practice cannot control how findings are applied once released.

### **Limitations**

Assessment conclusions reflect the information available at the time of evaluation and may be subject to change if new information emerges.

## **4. Accessibility and Ethical Practice Statement**

Our practice is committed to equitable, respectful, and inclusive service delivery.

### **Accessibility Commitment**

Reasonable accommodations are available to support individuals with disabilities, neurodivergence, language needs, or other barriers to participation in the assessment process.

Requests for accommodations should be made in advance whenever possible to ensure appropriate planning.

### **Ethical Standards**

Services are delivered in accordance with professional ethical codes, evidence-based standards, and legal requirements governing mental health and psychological assessment.

### **Respect and Non-Discrimination**

All individuals are treated with dignity and respect regardless of race, ethnicity, gender identity, sexual orientation, religion, disability, socioeconomic status, or cultural background.

### **Professional Boundaries**

Clinical objectivity, fairness, and informed consent are maintained throughout all services provided.

### **Acknowledgment**

By engaging in our practice, you acknowledge receipt and understanding of these policies and statements. Questions regarding privacy, confidentiality, accessibility, or assessment procedures may be directed to the practice directly.